

# Instructions for Universal Testing of ASYMPTOMATIC individuals at Long-Term Care Facilities

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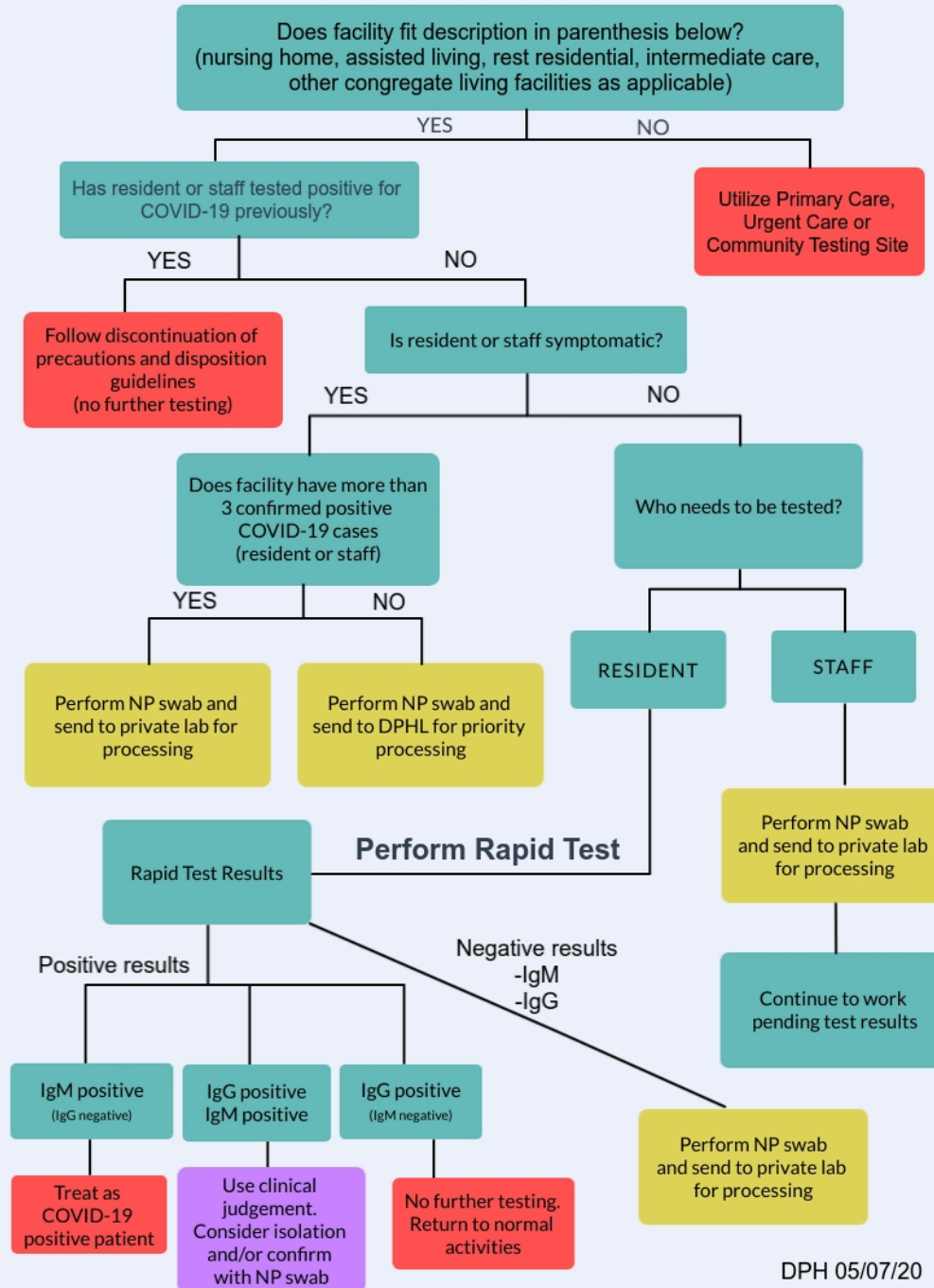
# Universal Testing application

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ASYMPTOMATIC individuals ONLY

SYMPTOMATIC individuals testing to continue as previously established (decision tree)

## COVID-19 Testing at Facilities



DPH 05/07/20

<https://coronavirus.de/laware.gov/wp-content/uploads/sites/177/2020/05/Decision-Tree.jpg>

# Step # 1

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Determine whether your facility will participate in universal testing of residents and/or staff. Testing is voluntary

## Step # 2

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Facility must be prepared to address all positive COVID-19 test results as they become available by appropriately cohorting residents, and isolating staff at home for a minimum of 10 days.

# Step # 3

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Determine the number of residents who have never been tested or who have tested negative on a previous test.

Determine number of staff who have never been tested or who have tested negative on a previous test.

# Step # 4

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Contact SHOC at [DPH\\_PAC@delaware.gov](mailto:DPH_PAC@delaware.gov) and make a request to participate in universal testing.

Include respective numbers from previous step

- (differentiate between residents and staff).
- Provide name and contact information of an individual who will coordinate testing with SHOC.

# Step # 5

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SHOC staff will contact your facility to go over your request and make arrangements for a supply of testing kits.

SHOC will prepare all testing kits for your facility and deliver them to a pick up location.

On a pre-arranged date, pick up your facility's testing kits from an agreed-upon location.



# Step # 6

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Make arrangements at your facility to conduct testing:

- Licensed medical professional will need to order all PCR tests
- Licensed medical professional will need to interpret all rapid test results
- Nursing staff will need to collect all specimen (nasopharyngeal (NP) swabs; finger stick blood collection for rapid test)\*
- Administrative staff to complete tracking spreadsheet and lab requisition forms for PCR tests
- Testing supplies: PPE, alcohol pads, gauze, sharps disposal, etc.
- Training videos are available on the internet:
  - Rapid Test: <https://www.youtube.com/watch?v=s9W5LHy4sW8>
  - NP swab: <https://youtu.be/DVJNWefmHjE>

# Step # 7

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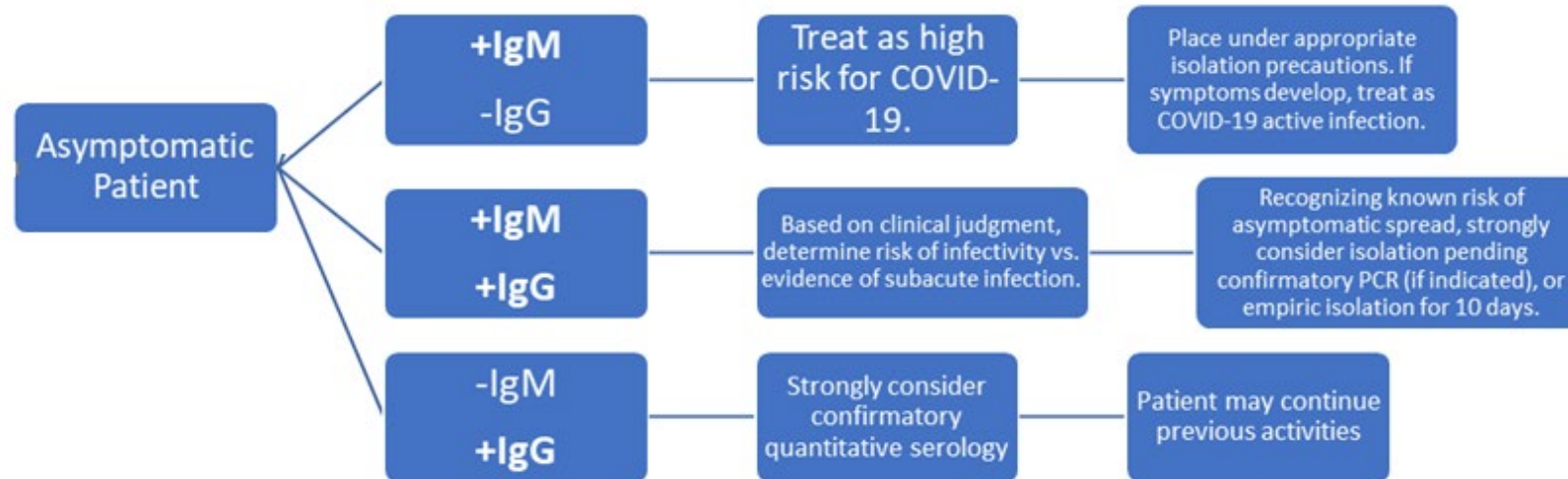
For RESIDENT testing, nursing staff will conduct a rapid test and licensed medical professional will interpret results. Each rapid test must be logged on the COVID-19 Universal Testing Tracking Sheet.

- If test is negative, licensed medical professional will order a PCR test.
- Nursing staff will collect NP specimen.
- Lab requisition form will be completed and specimen will be sent to a private lab for processing.
- Facility name, location and date of collection must be included in the “Requesting Facility” field.

# Step # 7 continued

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If test is positive, follow flowchart below



# Step # 8

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For STAFF testing, licensed medical professional will order a PCR test.

- Nursing staff will collect NP specimen.
- Lab requisition form will be completed and specimen will be sent to a private lab for processing.
- Facility name, location (city) and date of collection must be included in the “Requesting Facility” field.

# Step # 9

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**EACH TEST** (resident and staff) must be logged on the *COVID-19 Universal Testing Tracking Sheet*, which must be returned to DPH at [DPH PAC@delaware.gov](mailto:DPH_PAC@delaware.gov) at the conclusion of daily testing.

As they become available, **ALL** positive PCR test results must be reported to DPH at [reportdisease@delaware.gov](mailto:reportdisease@delaware.gov).

# Testing Assistance

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Upon request, SHOC can schedule assistance from VA nurses to perform specimen collection based on availability.